# Advanced Diploma in Logistics and Supply Management



#### **Course Objective**

This Advanced Diploma course equips students with the operational strategy of downstream functions in logistics and supply management at a management level in an organisation.

This specialised course comprises 3 modules: a module on Logistics and Supply Chain Strategy (LSC); a module on Business Logistics Management II (BLMII); and a module on Management Project (MP).

The LSC module covers 10 topics on managing strategy of supply chain functions. The BLMII module covers 10 topics on the managing strategy of logistics functions. The Management Project focuses on a specialised area of logistics and supply management, and is based on academic and industry research.

## **Course Structure & Duration**

This part-time course can be completed within 6 months. The course is intensive and requires students to attend classroom sessions 1 or 2 times in a week.

## **Listing of Modules**

LSC401	Logistics and Supply Chain Strategy
LSC406	Business Logistics Management II
MGT401	Management Project

#### Faculty & Mode of Delivery

This course incorporates a blended learning mode, where students attend lectures, and undertake online learning through recorded videos. Our faculty comprises highly experienced practitioners with the post-graduate academic and professional qualifications.

The mode of delivery is mainly classroom lectures and case discussions. The Project module comprises class sessions in phases where students are guided to work on an approved project until completion. Students are expected to make use of relevant websites and the internet for purposes of learning and research.

#### Attendance & Assessment

Attendance is monitored regularly and unless approved, students must achieve a minimum overall attendance of 75% to be eligible to sit for the examination.

For the two modules on LSC and BLMII, students are assessed based on assignments and an examination towards the end of the study period.

In the Project Module, each student is assessed based on a viva-voce presentation and submission of a thesis.

#### **Academic Award**

Students must pass all the assessments of the modules within the candidature period, in order to complete this course successfully and be awarded with an Advanced Diploma in Logistics and Supply Management.

# **Award Recognition**

ADLSM graduates from SIPMM Academy will receive a professional credential as a World Certified Professional in Logistics and Supply Management, and this credential is awarded by the World Certification Institute (WCI).

## **Admission Criteria**

An applicant must be at least 18 years old; and has at least 2.5 years of experience in a related field; and has attained an academic qualification not lower than a Diploma; and with a language proficiency in English at GCE 'O' level or equivalent.

Matured candidates with the professional or managerial experiences may be considered on a case-by-case basis, subject to approval by the Academic Board.

SIPMM Academy reserves the right to make appropriate changes to the content of this brochure as and when it deems necessary CPE Registration No.: 201210638C Segmentation Period: 19 Oct 2016 to 18 Oct 2020

# **ENROLMENT & APPLICATION**





## **Candidature Period**

The maximum period allowed for a student to complete the 6-month course is 18 months. This includes repeat modules or leave of absence within the period of study. Any student who fails to complete the course within the maximum period allowed will not be entitled to a refund or recourse, and will be required to re-enrol the course

## **Commencement & Lecture Timings**

The course is scheduled to commence in the months of January, April, July and October, but this may subject to changes. Please check with the Academy on the actual date of commencement.

The lecture timings are shown in the table below.

Timing	Weekday - 7pm to 10pm	
Frequency	1 or 2 times per week	
Venue	SIPMM Academy Training Premises	

#### Minimum Number of Students Required for Class Commencement

For a class to commence, there must be a minimum number of students. In the event that the class cannot commence due to low take up rate, students will be informed in advance prior to commencement.

## Fees Structure & Payment

Course Fee	S\$	2,500
Materials and Online Fee	S\$	480
Examination Fee	S\$	400
Certification Fee	S\$	350
Registration Fee *	S\$	150

\* Registration Fee is non-refundable.

Total Fee for this Course is S\$ 3,880. Cheques for the above payment should be crossed and made payable to "SIPMM ACADEMY PTE LTD".

#### **Documents to Submit**

To apply, you can request an application form from the Course Manager, or you can download a copy of the application form at www.sipmm.edu.sg.

Applicants must submit the following documents to the Course Manager:

- Completed Application Form
- A digital passport-sized photograph taken recently
- Copy of NRIC (front & back) or Employment Pass
- Copy of relevant educational certificates and transcripts, in support of the application
- Evidence of work experience

#### **Submission Address**

Applicants must submit the required documents either via email or by mail to the address stated below, at least two weeks before the course commencement date:

SIPMM ACADEMY 165 Bukit Merah Central #03-3681 Singapore 150165 Attention: Course Manager

Email: <u>courses@sipmm.edu.sg</u> Web: <u>www.sipmm.edu.sg</u>

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